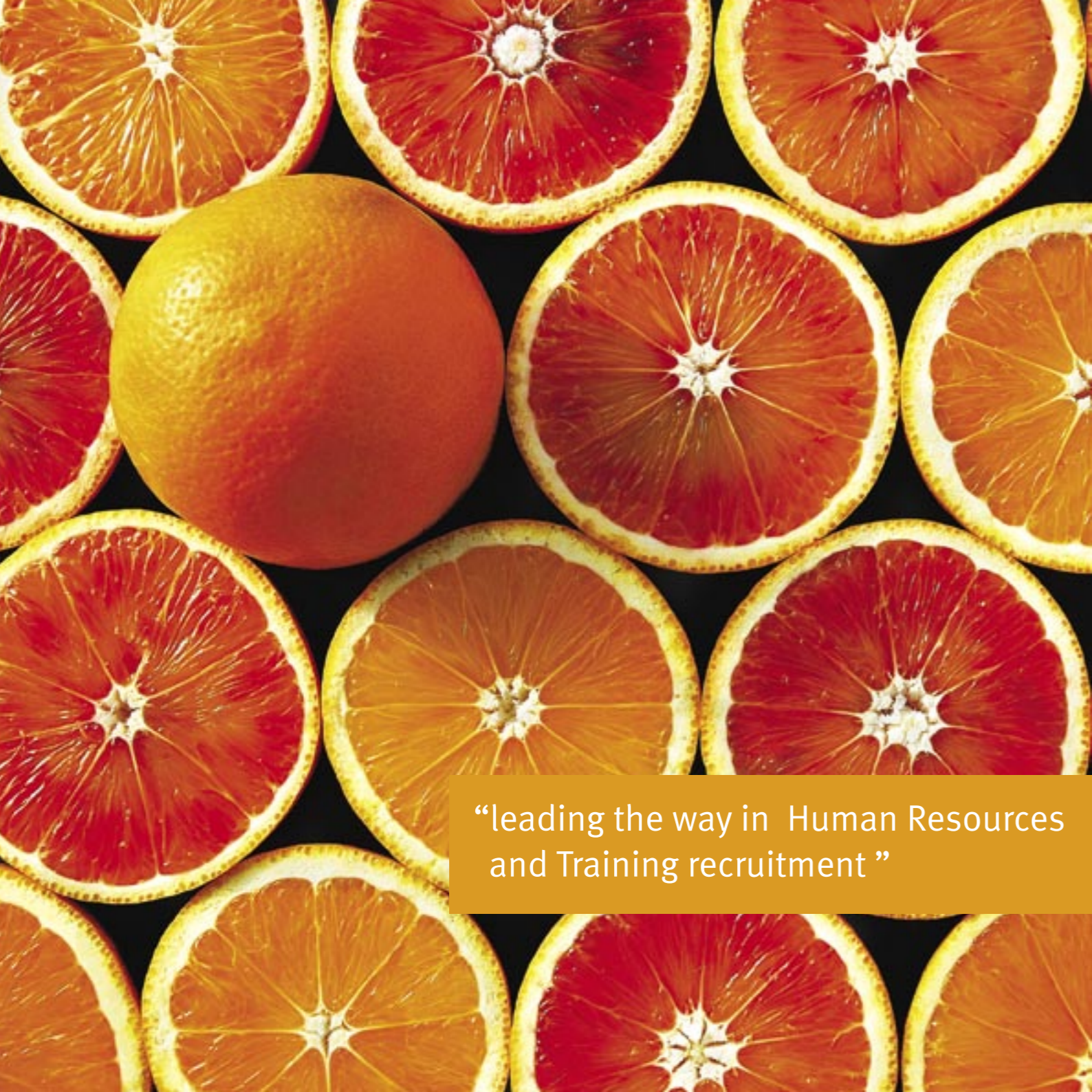




does your business
need someone special?



humanresourcing
specialists in HR and personnel recruitment



“leading the way in Human Resources and Training recruitment ”

SPECIALISTS IN HR AND TRAINING RECRUITMENT

Human Resourcing is an independent recruitment consultancy that specialises in the recruitment of Human Resources and Training professionals predominantly within the South Wales market.

This unique functional specialism allows us to generate an unparalleled database of candidates from Board level to Trainees for permanent, interim, temporary and part-time appointments.

By building a business partner relationship with our clients we listen and subsequently devise an appropriate course of action, to agreed timescales and budgets, to ensure the service you receive is one you would expect from a leader in its' field.

Advice on salary levels, availability of resource and appropriate recruitment methodology are at hand from our experienced team of Consultants.

Our service is highly targeted and as such is an extremely efficient and cost effective method of handling your recruitment campaigns, even within the tightest of deadlines.

As specialists in the HR recruitment market our market knowledge is thorough, up to date and second to none, and available to our clients within a very competitive fee structure.



“closer to our candidates,
closer to our clients”

OUR NETWORKS WORK

Having fostered close working relationships with the two CIPD professional branches in South Wales, enabling us to sponsor events and promote our services directly to their members, we have established links with the highest calibre local candidates. Similarly via sponsorships and annual presentations with various Colleges offering the CPP and CIPD courses we attract the emerging HR talent in South Wales onto our database.

Our annual presence at the National Training Federation conference has broadened our exposure within the NVQ market and allowed us to meet many of the key players within this sector, often whom then become clients themselves.

Our established reputation within the Human Resources and Training field in Wales means that many candidates view our website as one of our their key recruitment tools when searching for new opportunities.

The website allows candidates to view a range of current vacancies, Job Descriptions and up to date salary information at a click of a button.

Likewise clients can rest assured that their vacancies are given the necessary profile to attract the highest quality shortlist whilst maintaining discretion at all times.



OUR RECRUITMENT SPECIALISMS ARE HUMAN RESOURCES, TRAINING AND NVQ ASSESSMENT

Human Resources

We source for generalist as well as specialist roles, perhaps with an emphasis on Employee Relations, Compensation and Benefits, Resourcing, Projects, HR IT systems, Outplacement, Equal Opportunities or Job Evaluation for example.

From current CIPD students to CIPD Graduates, Members or experienced Fellows we have an extensive selection of professional candidates to satisfy your requirements.

Training

Within the Training Sector vacancies are often mainstream in-house roles for Learning and Development Managers/Officers where training needs analysis, course writing, stand up delivery and evaluation are key requirements.


Alternatively, we can assist with positions requiring a training specialism in a particular skill or knowledge area, for example Management Development, Sales, Customer Services or IT.

NVQ Assessors and Internal Verifiers

Clients, particularly Training Providers and Colleges, have benefited in recent years from our expertise in recruiting NVQ Assessors, Internal Verifiers and Centre Managers within this specialist area.

Whether qualified with their D units, or A Awards, or holding years of expertise in a particular field we have sourced Assessors within fields as diverse as: Business Administration; Care; Customer Services; Basic and Key Skills; Electrical, Mechanical and Motor Maintenance; Insurance; Retail; Catering and Hospitality; Warehousing; and Manufacturing.

“our specialist market knowledge and targeted resources give us the edge over other more general recruitment agencies ”



“we do the hard work so
you don’t have to ”

CANDIDATE SOURCING

Our candidate search processes can include one or more of the following: database search; local and national press advertising; web advertising and executive search.

Database search

By utilising our sophisticated computer database individuals can be selected according to the skill sets and criteria you determine. Our database has been built through a combination of extensive and ongoing advertising, word of mouth referrals and an ever increasing network of fellow CIPD members. Our website is a key feature in generating candidates as it allows them a simple and quick response process to the many vacancies that they can view online.

Recruitment advertising

An advertising campaign, whether press or web based or a combination of the two, run alongside a database search gives you the opportunity to meet with a shortlist selected from a wider audience. We write, design and place the advertisement whilst ensuring clients give their approval prior to its’ release. Likewise we manage, screen and assess the response keeping you informed of our progress at all times.

Search

Search is associated with executive roles where identifiable skills are sought. By working very closely with you a target list of companies and/or individuals are identified and discreetly approached. Further assistance in identifying target employers and candidates can be gained by utilising the services of specific research organisations at an additional cost.

Selection

Having produced a long list of applicants via one or more of our search methodologies, our selection processes include CV selection, competency based interviewing, referencing where appropriate and if required, at an additional cost, psychometric assessment via a third party.

We administer the selection process to timescales laid out at the instigation of the assignment. The provision of this prompt and informative service, whilst also ensuring shortlisted candidates are fully briefed on meeting clients, allows for a more indepth conversation at client interview stage.

CLIENTS

We successfully place candidates into Human Resources, Training and NVQ Assessment vacancies across all sectors throughout Wales.

Public Sector

Public Sector Bodies

Audit Commission in Wales
Careers Wales West
Children's Commissioner For Wales
Dyfed Powys Police
Environment Agency
Gwent Police
Newport & Gwent Enterprise
South Wales Magistrates Committee
The National Library of Wales
Welsh Development Agency

Councils

Blaenau Gwent County Borough Council
Bridgend County Borough Council
Caerphilly County Borough Council
Cardiff City Council
Merthyr Tydfil County Borough Council
Neath Port Talbot County Borough Council
Newport County Borough Council
Torfaen County Borough Council

Private Sector

Housing Associations

Cartrefi Cymru
Glamorgan & Gwent Housing Association
Rhondda Housing Association
Taff Housing Association
United Welsh Housing Association Ltd
The Seven Group (formally NASH & Charter Housing Association)
Wallich Clifford Community

Colleges & Universities

Coleg Gwent
Coleg Morgannwg
Neath Port Talbot College
Swansea College
University of Wales, Aberystwyth
University of Wales, Cardiff
University of Wales Institute, Cardiff
Welsh Joint Education Committee

Manufacturing

AB Automotive Electronics Ltd
Alberto Culver Company Ltd
Breconridge Manufacturing
Britax Aircraft Seating Ltd
Budelpack Rhymney
CF Taylor (B/E) UK Ltd
Corus Packaging Plus
Corus Strip Products UK
DS Smith Cartons
Dura Cables
Harman Becker Ltd
Hexion Specialty Chemicals
International Rectifier (EMS Ltd)
International Rectifier Ltd (Newport)
Invacare (UK) Ltd
Kautex Textron CVS Ltd
LG Electronics Wales Ltd
Nacam UK Ltd
Nissan Showa (UK) Ltd
Penn Pharmaceuticals Ltd
Pure Wafer Ltd
Robert Bosch Ltd
Rociale In Health
Spear Europe
Surface Technology Systems
Technicolor
Therma Tru Ltd
Timet UK Ltd
Trico Ltd
Visteon Automotive Systems
Yu Sung (UK) Ltd

FMCG

Allied Bakeries Cardiff Ltd
Ethnic Cuisine Ltd
Eurofoods UK Ltd
Kraft Foods UK Ltd
Peter's Food Services Ltd
Rachel's Dairy Ltd
RF Brookes Ltd
St Merryn Food Group Ltd
Unilever Best Foods UK Ltd
Walkers Snack Food Ltd

Retail

Debenhams
Makro
Peacocks Stores Ltd
Tesco Stores Ltd

Financial Services

Admiral Group
AXA Insurance
Black Horse Asset Finance
Cox Insurance Holdings Plc
Firstplus Financial Group Plc
GMAC Financial Services Ltd
Halifax Bank Of Scotland
In Retirement Services Ltd
Legal & General
Lloyds TSB Insurance
Principality Building Society

Training Providers

Acorn Learning Solutions
Action 4 Employment Wales Ltd
Aspiration Training Ltd
CSV Training Wales
Focal Training Ltd
Freshbaked Ltd
I-SA Training
JHP Group Ltd
Jobforce Wales
Kelter Training Ltd
Network Training Services Ltd
Olympic Training
Protocol Skills
Qualtech Services Ltd
Rathbones
t2 Skills
Talk Training

Media / Communications

BBC Wales Cymru
Mitel Networks Ltd
S4C
South Wales Argus Ltd
The Number 118 118
t-mobile
Western Mail & Echo Ltd

Business Services

Crownford Ltd
Edwards Geldards Solicitors
Hugh James Solicitors
John Collins & Partners Solicitors
Leo Abse and Cohen Solicitors
MITIE Managed Services

Various

Age Concern Gwent
Arriva Trains Wales Ltd
British Airways Maintenance Contracts
Chevron Texaco Ltd
Fifehead Plc (t/a Stradform Construction)
Folly Farm
Gerald Davies Ltd
HMP Parc
Holland House Hotel
Hyder Consulting PLC
JD Hull & Associates Ltd
Llanarth Court Hospital
Shaw Trust
The Vale Hotel, Golf and Country Club
United Utilities Operational Services
Williams Medical Supplies
Woman's Royal Voluntary Service

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If you would like to find out more please call us on 01792 477111 or visit our website www.humanresourcing.co.uk

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